

<b>REPORT TO:</b>	<b>GENERAL PURPOSES AND AUDIT COMMITTEE</b> <b>16 September 2021</b>
<b>SUBJECT:</b>	<b>WORK PROGRAMME 2021-22</b>
<b>LEAD OFFICER:</b>	<b>Stephen Rowan,</b> <b>Head of Democratic Services and Scrutiny</b>
<b>ORIGIN OF ITEM:</b>	The Work Programme is scheduled for consideration at every ordinary meeting of the General Purpose and Audit Committee.
<b>BRIEF FOR THE COMMITTEE:</b>	To consider any additions, amendments or changes to the agreed work programme for the Committee in 2021/22.

## **1. EXECUTIVE SUMMARY**

- 1.1 This agenda item details the Committee's proposed work programme for the 2021/22 municipal year.
- 1.2 The Committee has the opportunity to discuss any amendments or additions that it wishes to make to the work programme.

## **2. WORK PROGRAMME**

### **2.1 The work programme**

The proposed work programme is attached at **Appendix 1**.

Members are asked to consider the work programme in the context of the Committee's terms of reference and whether the proposed items will support the Committee in meeting its delegated responsibilities.

### **2.2 Additional Items**

Members of the Committee are invited to suggest any other items that they consider appropriate for the Work Programme. However, due to the limited time available at Committee meetings, Members are strongly encouraged to not propose meeting agendas that contain more than three hours of substantive business in order to allow full consideration of the items on any given agenda.

The Committee should also be mindful that the Council is operating under both very restricted resources and, while no longer formally subject to section 114 spending restrictions, the Council has resolved to continue to operate in accordance with such restrictions. To that end, Members should be mindful that requests for additional reports will need to be considered in the wider context of demand for Council resources and the requirement for the Council to only incur expenditure on statutory functions.

### 2.3 **Participation in General Purpose and Audit Committee**

Members of the Committee are also requested to give consideration to any persons that it wishes to attend future meetings to assist in the consideration of specific agenda items. This may include Cabinet Members, Council or other officers or representatives of partner organisations where the Committee feels that attendance would support their ability to fully consider specific items of business.

## 3 **RECOMMENDATIONS**

- 3.1 The Committee is recommended to agree the Work Programme 2021/22 with any agreed amendments.

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### **CONTACT OFFICER:**

Michelle Ossei-Gerning  
Democratic Services and Governance  
Officer- Council and Regulatory  
020 8726 6000 x 84246

**BACKGROUND DOCUMENTS:** None

**APPENDIX 1:** Work Programme 2021/22 for the  
General Purpose and Audit Committee.

## General Purposes and Audit Committee

**Chair:** Karen Jewitt

**Committee Members:** Stephen Mann (Vice-Chair), Nina Degrad, Paul Scott, Chris Clark, Joy Prince, Stuart Milson, Tim Pollard, Jan Buttinger and Steve Hollands.

**Co-optee Member:** James Smith

### 2021-2022 Municipal Year

Meeting Date	Agenda Items	Report Lead
30 June 2021	<ul style="list-style-type: none"> <li>- Report in the Public Interest Action Plan – Progress Update</li> <li>- Corporate Risk Register</li> <li>- Grant Thornton Oracle Audit</li> <li>- Anti-Fraud Update Report</li> <li>- Update on Council Whistleblowing</li> <li>- Update on Independent person for GPAC Chair (to note)</li> <li>- Terms of Reference</li> </ul>	<ul style="list-style-type: none"> <li>- Elaine Jackson</li> <li>- Malcolm Davies</li> <li>- Victoria Richardson</li> <li>- David Hogan</li> <li>- Asmat Hussain</li> <li>- Asmat Hussain</li> <li>- Democratic Services</li> </ul>
8 July 2021	<ul style="list-style-type: none"> <li>- Head of Internal Audit Report</li> <li>- Redmond Review into Local Audit Report</li> <li>- Brick by Brick Audit Report</li> <li>- Audit Findings Report</li> </ul>	<ul style="list-style-type: none"> <li>- Simon Maddocks</li> <li>- Simon Maddocks</li> <li>-</li> <li>-</li> </ul>
16 September 2021	<ul style="list-style-type: none"> <li>- Croydon Finance Review – Phase 1, 2 and 3 Reports – Update on Implementation</li> <li>- Report in the Public Interest Action Plan – Progress Update</li> </ul>	<ul style="list-style-type: none"> <li>- Ian O'Donnell</li> <li>- Elaine Jackson</li> </ul>

	<ul style="list-style-type: none"> <li>- Internal Audit Update Report</li> <li>- Anti-Fraud Update Report</li> <li>- Annual Governance Statement 19/20</li> </ul>	<ul style="list-style-type: none"> <li>- Dave Phillips</li> <li>- David Hogan</li> <li>- Matthew Davis</li> </ul>
14 October 2021	<ul style="list-style-type: none"> <li>- Anti-Fraud Update Report</li> <li>- Financial Performance Report</li> <li>- Treasury Annual Review</li> <li>- Presentation on an area of Risk</li> <li>- Periodical Review of the Scheme of Members Allowance</li> </ul>	<ul style="list-style-type: none"> <li>- David Hogan</li> <li>-</li> <li>- Nigel Cook</li> <li>- Malcolm Davies</li> <li>- Asmat Hussain/Stephen Rowan</li> </ul>
25 November 2021	<ul style="list-style-type: none"> <li>- Corporate Risk Register</li> <li>- Internal Audit update Report</li> <li>- Anti-Fraud Update Report</li> <li>- Internal Audit of Effectiveness</li> <li>- Annual Governance Statement 20/21</li> <li>- Regulation Investigatory Powers Act</li> </ul>	<ul style="list-style-type: none"> <li>- Malcolm Davies</li> <li>- Dave Phillips</li> <li>- David Hogan</li> <li>- Dave Phillips</li> <li>- Matthew Davis</li> <li>- Howard Passman</li> </ul>
13 January 2022	<ul style="list-style-type: none"> <li>- Grant Thornton Reports – Audit Findings</li> <li>- Treasury Mid-Year Review</li> <li>- Council Meeting Dates</li> <li>- Presentation on an area of Risk</li> <li>- Review of the Draft Budget</li> </ul>	<ul style="list-style-type: none"> <li>- Sarah Ironmonger</li> <li>- Nigel Cook</li> <li>- Democratic Services</li> <li>- Malcolm Davies</li> <li>- Stephen Rowan/Dave Phillips</li> </ul>
3 February 2022	<ul style="list-style-type: none"> <li>- Croydon Finance Review – Phase 1, 2 and 3 Reports – Update on Implementation</li> <li>- Corporate Risk Register</li> <li>- Internal Audit Update Report</li> <li>- Anti-Fraud Update Report</li> <li>- Report in the Public Interest Action Plan – Progress Update</li> </ul>	<ul style="list-style-type: none"> <li>- Ian O'Donnell</li> <li>- Malcolm Davies</li> <li>- Dave Phillips</li> <li>- David Hogan</li> <li>- Elaine Jackson</li> </ul>

<b>3 March 2022</b>	<ul style="list-style-type: none"> <li>- <b>Grant Thornton Reports: Certification Report; External Audit Report</b></li> <li>- <b>Internal Audit, Charter, Strategy and Plan</b></li> <li>- <b>General Purposes and Audit Committee Draft Annual Report</b></li> <li>- <b>Croydon Finance Review – Phase 1, 2 and 3 Reports – Update on Implementation</b></li> <li>- <b>Presentation on an area of risk</b></li> <li>- <b>Report in the Public Interest Action Plan – Progress Update</b></li> </ul>	<ul style="list-style-type: none"> <li>- <b>Sarah Ironmonger</b></li> <li>- <b>Dave Phillips</b></li> <li>- <b>Dave Phillips</b></li> <li>- <b>Ian O'Donnell</b></li> <li>- <b>Malcolm Davies</b></li> <li>- <b>Elaine Jackson</b></li> </ul>
<b>21 April 2022</b>	<ul style="list-style-type: none"> <li>- <b>Internal Audit Report</b></li> <li>- <b>Anti-Fraud Update Report</b></li> </ul>	<ul style="list-style-type: none"> <li>- <b>Dave Phillips</b></li> <li>- <b>David Hogan</b></li> </ul>